

Kick-off coordinator contract.





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Kick-off coordinator contract

The kick-off is for students who are starting their studies at any of the faculties represented by Göta studentkår at the University of Gothenburg. The kick-off is intended to give new students a positive start to their studies and provide them with good opportunities to thrive and develop during their study time.

As a new student in Gothenburg and at the University of Gothenburg, it is important to have a person or a group of people to turn to. These people organize the kick-off on behalf of Göta studentkår and help create student communities and meeting places where new students get to know each other. As a kick-off coordinator, you are expected to uphold all the rules and policies regarding the kick-off that have been adopted by Göta studentkår.

The contract for Göta studentkår's kick-off coordinators applies throughout the kick-off period, even outside the official times of the kick-off, until the kick-off coordinator's assignments are completed.

A kick-off coordinator shall:

- › have participated in at least one kick-off coordinator training.
- › actively work for the benefit of Göta studentkår.
- › remain neutral and professional in matters related to associations and their affairs.
- › remain neutral and professional in matters related to personal connections.
- › present the kick-off at course and program introductions during the kick-off period.
- › coordinate activities for new students with the aim of creating community and providing opportunities for a richer student life.
- › coordinate the phaddrar participating in the kick-off and ensure that they enjoy their role as phadder and fulfill their responsibilities.
- › raise the issue of possible suspension of a phadder who has violated the phadder contract to the section board.
- › after the end of the kick-off, facilitate a thank-you event for all phaddrar who have completed their duties.

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- › after the end of the kick-off, ensure that the kick-off is evaluated by the relevant parties.
- › manage and report the kick-off's finances as directed by Götastudentkår's financial administrator.
- › actively participate in the planning phase of the kick-off.
- › attend the kick-off activities as much as possible.
- › carry out a handover with incoming kick-off coordinators.

A kick-off coordinator has the right to:

- › attend the final banquet, paid for with funds from the kick-off budget.
- › freely wear any coordinator garment purchased with the section's funds after the completion of the kick-off.

Götastudentkår's phadder contract

As a kick-off coordinator, you are required to follow all the requirements specified in Götastudentkår's phadder contract in addition to the requirements placed on you as an Kick-off coordinator. Furthermore, as a kick-off coordinator, you are also responsible for ensuring that the åhaddrar follow the phadder contract.

A phadder should:

- › be a member of Götastudentkår.
- › represent Götastudentkår and follow its values.
- › work actively to ensure that all students feel safe and welcome to participate in various events regardless of the student's ethnicity, religion, gender identity, sexual orientation, disability or other circumstances.
- › work actively to ensure that all students feel welcome at the University of Gothenburg and in Gothenburg as a student city.
- › ensure that students have a positive image of Götastudentkår and its associations.
- › have participated in at least one phadder training.
- › follow Götastudentkår's alcohol and drug policy.
- › be aware that they may be appointed as the designated sober person at one or more events.
- › follow Götastudentkår's kick-off policy.
- › be a support and role model for the new students.
- › not exploit the new students' dependence.

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- › ensure that the new students are not exposed to situations that they may feel uncomfortable with, such as alcohol pressure, negative peer pressure, or sexual harassment.
- › not engage in intimate relationships with the new students during the kick-off weeks.

A phadder is entitled to:

- › attend the events and dinners of the kick-off, subject to availability.
- › participate in the phadder thank-you event organized by the section after the end of the kick-off.

In case of breach of the contract

In accordance with Götastudentkår's kick-off policy, the section board has the right to suspend a kick-off coordinator if they do not follow Götastudentkår's governing documents and the kick-off contract signed when they accept their assignment. The decision on suspension shall be reported to the union board.

If the breach is deemed severe, the kick-off coordinator may be deprived of the opportunity to participate in future kick-offs. The decision on suspension shall be reported to the union board. In case the suspension lasts longer than the current kick-off, the union board shall document and follow up on the decision. Information related to suspensions is stored for up to five years or as long as the person is a student at any of the faculties represented by Götastudentkår. In case of suspension, the possible coordinator garment purchased with the section's funds shall be taken away from the kick-off coordinator.

I hereby approve that Götastudentkår is given permission to use my personal information for the purpose of verifying my membership.

I hereby approve that Götastudentkår is given permission to store my personal information for up to five years or as long as I am a student at any of the faculties represented by Götastudentkår. This is to enable follow-up on any decisions regarding my suspension from the role of kick-off coordinator and phadder.

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I have read and hereby approve Götastudentkår's kick-off coordinator contract:

Signature Coordinator

Full name

Date (YYYY-MM-DD)

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