

**Rules of Procedure
for the Presidium
Council of Göta
studentkår.**





Type of governing document: Rules of procedure

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Rules of Procedure for the Presidium Council of Göta studentkår

Purpose

The purpose of the Presidium Council of Göta studentkår is to serve as an advisory and supportive body for the Union Presidium of Göta studentkår, primarily in matters relating to the Union Presidium's work environment and working conditions. The Presidium Council shall maintain close dialogue with the Union Presidium regarding their duties and any issues that may arise in relation to their roles and responsibilities.

Composition

The Presidium Council of Göta studentkår shall consist of up to two individuals. Members of the Presidium Council must have previous experience of holding an elected office as a union presidium within a student union or equivalent. Previous service as the Union Presidium of Göta studentkår is considered advantageous. Members of the Presidium Council are not required to hold membership in Göta studentkår.

Election Procedure

The Presidium Council of Göta studentkår shall be elected by the incoming Union Board at the constitutive meeting of The Union Board each operational year. The term of office shall extend from 1 July to 30 June.

- › The outgoing and incoming Union Presidium have the right to nominate candidates to the Presidium Council of Göta studentkår.

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- › Prior to the constitutive meeting of The Union Board for the upcoming operational year, the incoming The Union Board shall be provided with a written justification for each nominee to the Presidium Council of Göta studentkår.
- › The incoming The Union Board shall appoint the Presidium Council of Göta studentkår following proposals submitted by the outgoing and incoming Union Presidium of Göta studentkår.
- › In the event that vacancies remain following the constitutive meeting of The Union Board, The Union Board may decide to open supplementary elections.

Responsibilities

The role of the Presidium Council of Göta studentkår shall be designed and carried out in consultation with the Union Presidium of Göta studentkår. The Presidium Council also serves as the body responsible for conducting follow-up discussions regarding the Union Presidium's work environment and working conditions, as opportunities for continuous follow-up within the Union Presidium are limited during the operational year.

Main Responsibilities

The following tasks shall be carried out during the operational year:

- › Conduct separate full-time representative appraisal meetings with the Union Chairperson and the Vice Union Chairperson during the autumn semester.
- › Conduct separate full-time representative appraisal meetings with the Union Chairperson and the Vice Union Chairperson during the spring semester.
- › When necessary, provide feedback to The Union Board regarding the Union Presidium's work environment and working conditions.
- › When necessary, provide recommendations to the Union Presidium regarding improvements to the work environment and working conditions.
- › Convene follow-up meetings with the Union Chairperson and the Vice Union Chairperson at least twice per semester for the purpose of discussing the Union Presidium's working conditions.
- › Participate in follow-up meetings convened by the Union Presidium.
- › When necessary, serve as an advisory body in matters relating to work environment and working conditions during the operational year.

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